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ROTARY CLUB OF REDWOOD CITY, CALIFORNIA

Report To District Governor

District 513, Rotary International

PERCIVAL M. BLISS

PLANS FOR YEAR, 1962-1963

OFFICERS

Francis W. Pearson, Jr., President  
Lyle R. Edson, Vice President  
George Doll, Treasurer  
Dr. John Babcock, Secretary

DIRECTORS

William Koon, M.D.  
Richard B. Johnson, M.D.  
Thomas N. Poore, M.D.  
Joseph Lodi  
James E. Fitzgerald

October 23, 1962

PEARSON & DEL PRETE  
CERTIFIED PUBLIC ACCOUNTANTS

F. W. PEARSON, JR., C. P. A.  
L. R. DEL PRETE, C. P. A.

621 MIDDLEFIELD ROAD  
REDWOOD CITY, CALIFORNIA  
EMERSON 8-4685

Mr. Percival M. Bliss  
District Governor  
District 513, Rotary International  
2647 Cherry Avenue  
San Jose 25, California

October 12, 1962

Dear Perc:

To assist you in gaining an insight into the Rotary Club of Redwood City, a brief summary of the history of the Club and the manner in which its functions may be helpful.

The Club has been in existence for about seventeen years. During this period of time it has engaged in many worthwhile activities. Presently only five charter members remain and less than ten have been members of the Club for fifteen years.

As you perhaps know, the Menlo Park and San Carlos clubs were sponsored by Redwood City, many of whose members were formerly members of the Redwood City Rotary Club.

During this period of time, many fine members have come and gone. One of our outstanding members was Ray Wilson. Upon his death, his estate established the Ray Wilson Scholarship Fund by depositing the sum of \$10,000.00 in trust with the Wells Fargo Bank. Since 1955 this Fund has provided an annual \$500.00 scholarship; a like amount is contributed by the Club.

Difficulty has been experienced in the past in interesting members in projects. This may be common to many clubs as most Rotarians are active in numerous organizations. With our project to build a shelter for the Boy Scouts at their high Sierra camp and the high school student on-the-job training project proposed by the Vocational Service Committee, we may be coming out of the woods. The members have always willingly given financial support to youth and needy organizations, but we recognize that this is not really "bringing Rotary to the community".

The Club adheres to the Constitution of Rotary International and, with some modification, has adopted the standard By-Laws. Based upon changes enacted at the last convention in Los Angeles, our By-Laws are being revised to comply.

On the fourth Monday of each month, the Board of Directors meet in the evening at the home of a director. The meeting rotates between homes. All members are welcomed to attend. Agendas are planned in advance and monthly financial statements are required.

An annual budget is adopted by the members and the directors adhere to it. The records of the Treasurer are audited annually. As a precaution, the Club carries liability insurance.

Directors serve for a two year term on a rotating basis to provide continuity. There are no nominations for Directors. Members vote twice using the membership rosters for selection. First to determine the eight receiving the highest number of votes and then from this group those receiving the highest vote fill the vacancies. The President and Vice President are always hold-overs if they have been on the Board for two years. The Board of Directors elect the officers of the Club.

Avenue chairmen are generally members of the Board of Directors.

In making committee assignments, all selections have been discussed with and approved by the Board of Directors. To provide continuity on committees, where possible, a person with experience and new persons have been assigned. Past presidents have been assigned to the more important committees such as Classification, Fellowship, Internal Extension, Rotary Information and Rotary Foundation. Every member in the Club has been assigned to a committee.

The secretary is a past president which is most important in providing continuity.

Annually a barbecue is held for Rotarians and their Rotaryans. This year an additional event was held - a stag golf tournament and barbecue. At Christmas time a children's program is provided. An annual highlight is our International Understanding Week program. This year we hope to have a nationally known speaker and plan to hold the event at the new Elks building where 400 people can be accommodated. Surrounding clubs will be invited to participate.

A director is in charge of programs. All suggested programs are cleared and co-ordinated to provide interesting and appropriate speakers. In selecting speakers, the avenues of service are kept in mind. Committee members are assigned to different months and programs are usually planned several months in advance.

Four members and their Rotaryans attended the convention in Los Angeles. At a meeting in July the President and Past President reported on the convention and showed colored slides and played the recording furnished by Nitish Laharry.

It is an honor and pleasure serving as President of the Rotary Club of Redwood City.

Rotarily,



F. W. Pearson, Jr.

COMMITTEE ASSIGNMENTS

CLUB SERVICE

Avenue Chairman - Joe Lodi

Attendance - Jim Williams  
Orv Graves                      Blood Bank                      Geo. Miners

Cashier - Ed Carlisle - Paul Werden (Sub)  
          Jud Shurtz            Gus Grant

Chaplain - Doug Ewan

Classification -  
Rans Rideout Ch.                      Bob Brown  
                  Carl Mabie                      Jim Williams

Club Bulletin - John Bunting                      Jim Greenwell

Fellowship -  
Ed Stubbe, Ch.                      Paul Jones                      Jim Williams  
                  Del Mitchell                      Steve Nogelberg                      Pat Patterson  
                  Jud Shurtz                      Gus Grant

Internal Extension  
                  Howard Imus, Ch.                      Ed Hussong                      W. I. Turck

Magazine - Chuck Long

Newscaster - Dave Schutz

Program  
Dick Johnson, Ch.  
Bud Meyer                      Chuck Long                      Art Janssen  
Jack Berrett                      L.C. Reese                      Ed Hussong  
Bill Koon                      Bob Shilling                      Don Helbush  
   Jim Fitzgerald

Rotary Information  
Alan Bostwick, Ch.                      Geo. Miners                      L.C. Reese  
                  Dave Schutz                      Paul Jones                      Ed Carlisle

Sgt. at Arms  
                  Sam Portnoy                      Del Mitchell (Sub)

Special Events - Jim Fitzgerald

Sports  
                  Paul Keckley                      Clyde Crippen

Welfare - Max Gerfen

Song Leader  
                  Ed Baume                      Irv Lawrence (Sub)

Historian - Alan Bostwick

CLUB SERVICE (CONT'D)

Pianist - Jim Greenwell

Public Information - George Matchette

Sunshine Committee - Doug Ewan

VOCATIONAL SERVICE

Avenue Chairman - Lyle Edson

Vincent Claypool

Louis Rolla

Ed Hussong

INTERNATIONAL SERVICE

Avenue Chairman - Tom Poore

International Contacts - Henry Ritter

International Student Projects - Bud Meyer

Rotary Foundation - Clyde Crippen

S.O.S. Childrens' Village - Irv Lawrence

COMMUNITY SERVICE

Avenue Chairman - L.C. Reese

Cub Scout Representative - Jim Williams

Scholarships -

Bill Koon, Ch.

Bill Royer

Art Janssen

W. I. Turck

Ron Koster

Student Guests - Vinc Claypool

Community Safety - Mike Kreiss

Youth

Orv Graves

Ed Baume

REDWOOD CITY ROTARY CLUB

PROPOSED BUDGET 1962-1963  
OPERATING FUND

CASH BALANCE, BEGINNING (Estimated) \$3,085.00

INCOME

Dues (60)	\$1,800.00
Fines	1,100.00
Meal differential	440.00
Initiation	125.00
Foundation	50.00
Miscellaneous	-
S.O.S. Childrens' Village	<u>106.00</u>

Total Income 3,621.00

TOTAL AVAILABLE CASH \$6,706.00

EXPENDITURES

American Field Service	\$ 100.00
Junior leadership training	75.00
Campership - Girl Scouts	108.00
Campership - Y.M.C.A.	150.00
California Youth Symphony	25.00
Other youth activities	225.00
Delegate, International convention	500.00
District conference	100.00
District assembly	25.00
District dues - 60 @ \$2.50	150.00
International dues 60 @ \$8.00	480.00
Rotary foundation 5 @ \$10.00	50.00
Peninsula Council meetings	25.00
Presidents gift	50.00
Outgoing president's pin	30.00
Printing, office and Rotary supplies	400.00
Club bulletin	300.00
Secretary	540.00
President's expense	35.00
Welfare	120.00
Installation dinner	100.00
Christmas program	125.00
Insurance	60.00
S.O.S. Childrens' Village	106.00
Program committee	100.00
International seed exchange	35.00
Miscellaneous	<u>100.00</u>

Total Expense 4,114.00

CASH BALANCE, ENDING (Estimated) \$2,592.00

REDWOOD CITY ROTARY CLUB

PROPOSED BUDGET 1962-1963  
SCHOLARSHIP FUND

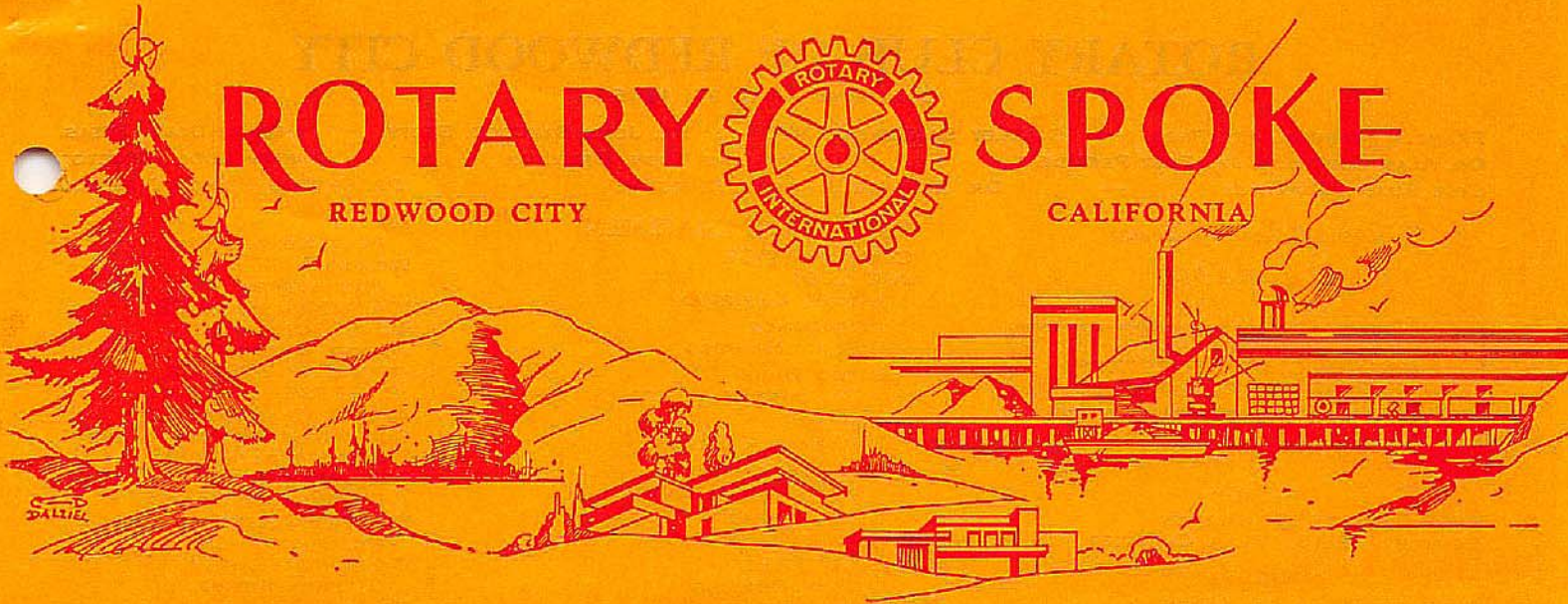
<u>CASH BALANCE, BEGINNING</u> (Estimated)		\$ 543.00
<u>INCOME</u>		
Scholarship contribution	\$600.00	
Ray Wilson Fund	500.00	
Interest	<u>20.00</u>	<u>1,120.00</u>
<u>TOTAL AVAILABLE FUNDS</u>		\$1,663.00
<u>EXPENDITURES</u>		
Scholarship awards		<u>1,000.00</u>
<u>CASH BALANCE, ENDING</u> (Estimated)		\$ <u>663.00</u>

# ROTARY SPOKE

REDWOOD CITY



CALIFORNIA



JOHN R. BUNTING, EDITOR

TUESDAY, OCTOBER 9, 1962

VOL. XVIII, NO. 15

**TODAY**

- Miss Caroline Wood will describe program for Educable Mentally Retarded children in the high schools of this union high school district. Miss Wood is the district consultant for E.M.R. children.

**NEXT WEEK**

- Mr. Dave Bohannon will tell us about his safari in Africa.

**LAST WEEK**

- Rev. John E. "Jack" Daley of Belmont spoke inspirationally and penetratingly on relationships between service-club organizations and the church. The relationship between the individual and Divinity is essential before service among individuals can have meaning. Jack described this relationship as being analogous to the vertical member of the letter "L" (for life). Until this relationship between an individual and God is established, there is only the transverse member ( - ), a minus, without meaning.

**WON'T IT BE GOOD**

- To have Jim Greenwell back at the piano again? Our reputation as a "singing club" is going down fast without him.

**PRESIDENT FRAN**

- Would like to  
District Gr

**DON'T FORGET**

- The R.  
Octob  
bud  
Don

**WELCOME!**

FINEMASTER  
TODAY  
FINEMASTER  
NEXT WEEK

Telephone News

- 2361 Broadway
- 923 Jefferson Avenue
- P. O. Box 1054
- 621 Middlefield Road
- Barbara
- 2920 Broadway
- 1802 El Camino
- 830 Woodside Road
- Betty
- Massachusetts & Hampton
- 133 Arch Street
- 2490 Middlefield Road
- Shirley
- 1047 Whipple Avenue
- P. O. Box 669, R.C.
- 901 Marshall Street
- 142 Patricia Dr., Atherton
- 2977 Woodside Road
- Ann
- 90 Alameda de las Pulgas
- Yvonne
- Hazel
- 2558 El Camino
- 1090 Mills Way, R.C.
- 731 Upton
- P. O. Box 549
- Glady
- Lee
- Kay
- Delbert Mitchell (Del)
- Stephan Nogleberg (Steve)
- A. D. Patterson (Pat)
- Francis W. Pearson, Jr. (Fran)
- Dr. Thos. N. Poore (Tom)
- Samuel L. Portnoy (Sam)
- Rosella
- Leslie C. Reese (L. C.)
- Ransom Rideout (Rans)
- Dr. Henry Ritter (Henry)
- Mary
- Angela
- Louis Rolla (Louie)
- William H. Royer (Bill)
- Stanley Sajkowsky (Stan)
- David N. Schutz (Dave)
- Dr. Robert Shilling (Bob)
- E. Judson Shurtz (Jud)
- R. Edward Stubbe (Ed)
- W. I. Turck (W. I.)
- L. Paul Werdern (Paul)
- James S. Williams (Jim)
- Chilton H. Woodhams, Jr. (Chf)

\*—Past President —Charter Member

CLUB



# ROTARY CLUB OF REDWOOD CITY

CHARTERED APRIL 22, 1946

FRANCIS PEARSON, JR., PRES. — STANLEY SAJKOWSKY, V.P. — DR. JOHN BABCOCK, SECTY. — GEORGE DOLL, TREAS.  
 DR. ALAN BOSTWICK, JR., PAST PRESIDENT — DR. WILLIAM KOON, DIRECTOR — JOSEPH LODI, DIRECTOR  
 LYLE EDSON, DIRECTOR — DR. RICHARD JOHNSON, DIRECTOR — DR. THOMAS POORE, DIRECTOR

*Rotary International*  
*District 513*

MAIL MAKE-UP CARDS TO  
 ROTARY CLUB SECRETARY  
 3025 BROADWAY - REDWOOD CITY

## NEIGHBORING CLUBS

### MONDAY

PALO ALTO, 12:15, RICKEYS  
 BELMONT, 12:15, VILLA CHARTIER

### TUESDAY

SUNNNYVALE, 12:15, SABELLA'S,  
 CHEVY CHASE  
 SAN FRANCISCO, 12:15, PALACE HOTEL  
 MOUNTAIN VIEW, 12:15, SAKURA GARDENS

### WEDNESDAY

BURLINGAME, 12:15, WOMEN'S CLUB  
 DALY CITY, 12:15, WESTLAKE JOE'S  
 MENLO PARK, 12:15, MASONIC HALL  
 LOS ALTOS, 11:15, OLD PLANTATION

### THURSDAY

SAN MATEO, 12:15, BEN FRANKLIN HOTEL  
 SOUTH SAN FRANCISCO, 12:15, CALIFORNIA  
 COUNTRY CLUB

### FRIDAY

SAN CARLOS, 12:15, VILLA CHARTIER,  
 SAN MATEO  
 SAN BRUNO, 12:15, PIATTO D'ORO

## COMMITTEE CHAIRMEN

### CLUB SERVICE

JOE LODI  
 AVENUE CHAIRMAN  
 ATTENDANCE  
 BILL HALFORD  
 BLOOD BANK  
 DR. GEORGE MINERS

CASHIER  
 EDWARD CARLISLE

CHAPLAIN  
 REV. DOUGLAS EWAN

CLASSIFICATION  
 RANSOM RIDEOUT

CLUB BULLETIN  
 JOHN BUNTING

FELLOWSHIP  
 EDWARD STUBBE

HISTORIAN  
 DR. ALAN BOSTWICK

INTERNAL EXTENSION  
 HOWARD IMUS

MAGAZINE  
 CHARLES LONG

NEWSCASTER  
 DAVID SCHUTZ

PROGRAM  
 DR. RICHARD JOHNSON

PUBLIC INFORMATION  
 DONALD KIRK

ROTARY INFORMATION  
 DR. ALAN BOSTWICK

SGT. AT ARMS  
 SAM PORTNOY

SPECIAL EVENTS  
 JAMES FITZGERALD

## SPORTS

PAUL KECKLEY, JR.  
 WELFARE

MAX GERFEN  
 VOCATIONAL SERVICE

LYLE EDSON  
 AVENUE CHAIRMAN

COMMUNITY SERVICE  
 L. C. REESE

AVENUE CHAIRMAN  
 CUB SCOUT REPRESENTATIVE

JAMES WILLIAMS, JR.  
 SCHOLARSHIPS

DR. WILLIAM KOON  
 STUDENT GUESTS

DR. VINCENT CLAYPOOL  
 COMMUNITY SAFETY

STEPHEN KREISS  
 YOUTH

ORVAL GRAVES  
 INTERNATIONAL SERVICE

THOMAS POORE  
 AVENUE CHAIRMAN

INTERNATIONAL CONTACTS  
 DR. HENRY RITTER

INTERNATIONAL STUDENT  
 PROJECTS

DR. ALVIN MEYER  
 ROTARY FOUNDATION

CLYDE CRIPPEN  
 AMBASSADORS-AT-LARGE

RANSOM RIDEOUT  
 (OVERSEAS)

EDWARD STUBBE (DOMESTIC)  
 SONG LEADER

EDGAR BAUME  
 PIANIST

JIM GREENWELL

Name	Rotariann	Address	Tel. No.	Classification
*Dr. John Babcock (John)	Lucy	3025 Broadway	EM 6-0444	Optometry
Edgar Baume (Ed)	Noreen	P.O. Box 1341, San Mateo	341-5633	Boy Scouts
John R. Berrett (Jack)	Mary	928 Middlefield Road	EM 8-0646	Law—Civil Law
*Dr. Alan M. Bostwick (Alan)	Phebe	Sequoia High School	EM 9-0404	Adult Education
†Dr. Robert G. Brown (Bob)	Jean	29 Birch Street	EM 9-4601	Obstetrics & Gynecology
John R. Bunting (John)	Dell	480 James Avenue	EM 9-1411	Secondary Edu.—Person'l
Edward Carlise (Ed)		2768 El Camino Real	369-3701	Real Estate—Com'l, Ind.
Dr. Vincent Claypool (Vince)	Esther	Sequoia High School	EM 9-1411	Secondary Education
*Clyde M. Crippen (Clyde)	Norma	400 Woodside Road	EM 9-4103	Funeral Directing
Ludvig S. Dale (Luddy)	Gertrude	980 Pleasant Hill Rd.	EM 6-8989	Past Service
George Doll (George)	Rosemary	515 Allerton Street	EM 9-2911	Law, General Practice
Lyle R. Edson (Lyle)	Josephine	Hall of Justice	EM 9-1441	County Govt., Law
Max V. Egger (Max)	Betty	400 Duane Street	EM 6-3833	Elem. Edu.—Personnel
Rev. James D. Ewan (Doug)	Margaret	Broadway & Brewster	EM 6-0331	Religion, Protestantism
James E. Fitzgerald (Jim)	Isabelle	P. O. Box 1070, R.C.	EM 6-9571	Finance, Banking
Max E. Gerfen (Max)	Chris	Sequoia Hospital	EM 9-5811	Hospital Administration
C. Gus Grant (Gus)	Wini	934 Charter Street	369-7111	Magnetic Record. Div.
Orval C. Graves (Orv)	Ada	1445 Hudson Street	EM 8-4168	Organizations, YMCA
†Dr. James O. Greenwell (Jim)	Lily	200 Edmonds Road	EM 6-5781	Institutions, TBC San.
Wm. Halford, Jr. (Bill)	Susan	710 Winslow Street	EM 9-5291	Security Brokerage
Donald Helbush (Don)	Doris	Hall of Justice	EM 9-1441	County Govt.—Probation
Edward A. Hussong (Ed)	Mickie	1390 Woodside Road	EM 9-3371	Finance, Banking
*Howard R. Imus (Howard)	Dorothy	1451 El Camino	EM 8-3811	Moving & Storage
Arthur D. Janssen (Art)	Em	1616 El Camino, M.P.	DA 3-1338	Architecture
Dr. Richard B. Johnson (Dick)	Georgia	3023 Broadway	EM 8-2888	Medicine, Gen. Practice
†*Paul Jones (Paul)	Nell	270 Whiskey Hill Rd., W.	UL 1-7273	Insurance, Life
*Paul Keckley, Jr. (Paul)	Peggy	162 Clinton Street	EM 9-0379	Physical Therapy
Donald W. Kirk (Don)	Ella	710 Winslow	EM 9-5291	Security Brokerage
Dr. Wm. Koon (Bill)	Beatrice	87 Birch	EM 8-1065	Medicine, Med. Director
Dr. Ronald W. Koster (Ron)	Ruth	155 Birch Street	EM 8-8348	Orthodontia
Stephen H. Kreiss (Mike)	Ida	1036 Middlefield Road	EM 9-6251	City Govt., Bldg. Inspect.
Irving Lawrence (Irv)	Sophie	2320 Broadway	EM 6-7772	Clothing Retail, Juvenile
Joseph Lodi (Joe)	Ada	1044 Middlefield Road	EM 8-1424	City Govt., Fire Chief
Charles R. Long (Chuck)	Jean	505 Middlefield Road	EM 9-3324	Electronics, Mfg's Rep.
Carl F. Mabie (Carl)	Dottie	2426 El Camino	EM 6-4679	Window Shade Mfg.
Dr. Alvin Meyer (Bud)	Bob	1600 W. ...	EM 8-4558	

COPY

October 2, 1962

Fran Pearson, President  
Rotary Club of Redwood City

SUBJECT: n Reports

Dear Fran:

As Avenue Chairman of Club Service, I wish to report that in August a club assembly was held and the different committee headed by their chairman discussed their plans and ideas as to what they would like to do for the ensuing year.

At that time many good ideas were developed and some of them, I believe at this time, were being executed. Also that I did meet with you and some of these chairmen in regard to our plans.

I have also notified all of the chairmen that their reports shall be in to you as of this date so that they can be presented to the District Governor in his visit to our club.

In the future I hope to stay a little closer to these chairmen and assist them as much as possible. I am sure that this can be accomplished because vacations are pretty well over with and I expect some improvement for the rest of the year.

Sincerely,

/s/ Joe  
J. L. LODI, Chairman  
Club Service

President Francis Pearson Jr.  
621 Middlefield Road  
Redwood City, Calif.

Re: Attendance Committee  
Report

President Fran:

As you requested I am making a report of the attendance committee report. I have one member on my committee. Myself.

Each week at our meetings at about 1:00 PM I go to the badge box and make a note of all the badges that are not being worn. I then try to see if there are any members not wearing there badges so that they will not be marked absent if they are attending the meeting. At the end of the meeting I collect all of the bullitens that have not been taken by the members. The next day following the meeting I mark with an "X" that the member was not present. And circle the "X" when I receive a card of make up from the member.

On about the 5th of the month preceeding the previous month I recheck to see if there are any members who have not made up there attendance. It is the policy of the Redwood City Rotary club to give each member every opertunity to keep there attendance record clean. I then call personally every member that my records show that have not made up there meeting. We have found in the past that occasionally a card will be misplaced in the mail or that the visiting club does not have make up cards available. So we accept a verbal from the member that he has made up at another club. We have found that this can sometimes save a members record from not haveing 100% attendance for a long period of time.

I also send out the present weeks buliten to all of the members not present at that weeks meeting. Bulletens are also sent to Rotary International, the District Govenor and to the surrounding area Rotary Clubs.

Respectfully submitted

James S. Williams  
Attendance Committee

C  
O  
P  
Y

COPY

Joe Lodi, Avenue Chairman  
Club Service  
Redwood City Rotary Club

Dear Joe:

There is little that I can offer in regard to the Cashier's job other than my own experience which certainly is not a sound basis for constructive suggestions.

Being an absolute novice in the matter of handling cash, I found my first two meetings as cashier most frustrating. Hence, in addition to the procedure formerly followed, I devised a simple method which seemed to eliminate any serious confusion. The steps now used could possibly be enumerated as follows:

1. Get \$55.00 change from Manager Bill.
2. Reserve end seat at nearest table in order to quickly serve the tardy.
3. Arrange cash in box.
4. Have 5 or 6 placements of \$2.75 always ready to make quick change for \$5.00.
5. Set out 70 or 80 tickets in bunches of 10. Either amount less tickets remaining should indicate outstanding tickets.
6. Use counter which I have furnished.
7. Count table settings before meeting.
8. Count those seated and unused settings.
9. Use form appended hereto or something similar. Note reverse side for fast counting of receipts.
10. It should be the obligation of the waitress to collect all tickets and receive payment for tickets collected only.
11. Set aside \$55.00 for Manager together with the proper sum for Rotary. The remainder should correspond with meal tickets at \$2.00 each.
12. Remit to George Doll.

The average cashier would not require these crutches to lean on but it may be possible that there is another Rotarian as inept as I.

I enjoy being cashier.

Sincerely,

/s/ "ED"  
Ed Carlisle, Cashier

9-30-62

COPY

FIRST METHODIST CHURCH

October 1, 1962

President Fran Pearson  
Redwood City Rotary Club  
Redwood City, California

Dear President Fran:

As Chaplain of the Redwood City Rotary Club, I have attended the meetings and have tried to make my contribution brief but meaningful.

As Chairman of the Sunshine Committee, I have visited those who have been hospitalized and have sent several cards to others.

I would appreciate being informed of the illness of any member or Rotary Ann. This will make it possible for me to contact them or to send flowers without delay.

Sincerely,

/s/ Douglas Ewan.  
Douglas Ewan

DE:ml

September 1, 1962

TO: Francis Pearson, President  
Rotary Club of Redwood City

REPORT OF CLASSIFICATION COMMITTEE

The Classification Committee plans to perform the following tasks in accordance with the suggestions of Rotary International:

1. Review the existing community classification survey and revise it as necessary to include all businesses and professions represented within the Redwood City Rotary Club's area.
2. Review the existing classification roster of current Club members, and prepare a list showing those classifications currently unfilled.
3. Determine whether or not any existing members are eligible for Senior Active Status.
4. Bring to the attention of the membership the list of open classifications by publishing in the Club Bulletin and by other means.
5. Act upon the request of the Board of Directors to determine the classification of any person proposed for membership.

Respectfully submitted,

CLASSIFICATION COMMITTEE

Ransom Rideout, Chairman  
Dr. Robert Brown  
Jim Williams

# SEQUOIA UNION HIGH SCHOOL DISTRICT

REX H. TURNER  
DISTRICT SUPERINTENDENT

*Administration Office*  
480 James Avenue  
REDWOOD CITY, CALIFORNIA  
EMerson 9-2981

BOARD OF TRUSTEES  
FERRIS MILES, PRESIDENT  
MRS. RAE CAPLAN, VICE PRESIDENT  
DAVID R. SEARS, M.D., CLERK  
JOHN A. COST  
MRS. HELEN S. KERWIN

September 19, 1962

TO: Fran Pearson, President  
FROM: John Bunting  
RE: Committee Report - Bulletin Editor

So far, we haven't missed an issue! Editing the Spoke is pretty much a one-man job. Last year's editor, Dr. Jim Greenwell, has served as an effective pinch-hitter when I couldn't deliver. As a charter member of this club, Jim is sensitively attuned to its member interest. Unless something unforeseen develops, we should have a complete volume.

As a Rotarian of some sixteen years who is approaching the Golden Years with equanimity, I am inclined to agree that "The pen is mightier than the sword." The club bulletin editor has many responsibilities. He is a gad-fly, a Polly-Anna, a realist, a reporter, a human being--a Rotarian! Fran, I'll do my best. I won't let you down.

  
John R. Bunting



COPY

90 Alameda DeLas Pulgas  
Redwood City, Cal.

9/29/62

R/C ROTARY CLUB:

Everything seems to be running smoothly in the Fellowship  
Division.

The boys are making visitors and guests welcome. There  
are always a few who spend 20 minutes or so at the bar. I get there  
early to greet and "beat" these visitors, leaving the bar not later  
than 5 after 12.

Various clubs I visit comment most favorably on the friend-  
liness of A/C Club.

Rotarily,

/s/ Ed Stubbe  
Chairman, Fellowship

# COPY

BEKINS VAN & STORAGE CO.  
1451 EL CAMINO REAL  
REDWOOD CITY, CALIFORNIA

October 2, 1962

Mr. Francis W. Pearson, Jr.  
President  
Redwood City Rotary Club  
Redwood City, California

Report: Internal Extension

Dear President Frans:

When this committee first was formed, its idea and function was to develop new members for the Club. This was to be done by a committee of three working closely with the Chamber of Commerce and contact each new business firm that moves into the community. The object of the visit primarily was one to welcome the new man to the area and take him to the Club purely for a chance to meet other businessmen in our city. Naturally, if he liked what he was exposed to, he would then evidence some interest in the Rotary Club and in turn, the Extension Committee would then push this idea further for possibility of membership.

The next step was to call on this individual the second time and again take him to Rotary -- the Club picking up the tab. If, in your opinion, he looked like a good prospect, he was seated at the head table and when you introduced him, the Club would know that this was a prospect and they in turn would show more interest in greeting him after the meeting.

Another interpretation on Internal Extension is to closely work with the Classification Committee. This was to be expanded by seeing that a complete up-to-date open classification roster was properly compiled and circulated to the members. This was to be followed by notes in the Club bulletin saying what classifications were open. Another step was to assign to certain members the direct responsibility to contact the potentials in their line of business or the ones that they are closely allied with. This was

continued...

October 2, 1962

to assume that every possible classification was contacted and done in a systematic way and not on a shot-gun method. The Internal Extension Committee and the Classification Committee should work extremely close together for they have a kindred interest in developing the membership for the Club.

Newspaper publicity is most essential as this develops interest in the Club by outsiders and will help to stimulate prospective new members. The Club bulletin should have each month important data of the roster that has filled and unfilled classifications and made up in a new and interesting manner. One meeting during the year when there are no visitors present and we are discussing Club policies, the need for internal extension is forceably expressed by the President and then it is followed by excellent talks by two or three of the members who seem to always be successful in obtaining the new applicants. Their approach and methods used are explained to the Club so these new ideas could be used by others.

At the Board of Directors meeting, the Internal Extension Committee attend regularly so they can be advised, and have a knowledge of what is going on to the Club and how it affects their committee.

There are two excellent films covering the "Fourteen Steps" as well as the film shown at the recent Rotary Institute at Foothill College that this committee could utilize in bringing the message to the rest of the Club.

A member of this committee should meet with and be a part of the Peninsula Rotary Club Council for exchange of ideas and to pinpoint down through concerted action the problems and answers and through a more overall approach, which would assist in a better plan of action.

Sincerely yours,



Howard R. Imus  
Chairman

HRI/ub

COPY

LONG & ASSOCIATES

October 1, 1962

TO: Mr. Fran Pearson, Jr., President, Rotary Club of Redwood City, Calif.  
FROM: Charles R. Long, Chairman, Magazine Committee  
RE: Report of Magazine Committee for 1962

1. Several organizational meetings of the Committee were held, largely that I might determine what activities we should encompass and what type of events should be developed and reported to the Rotarian Magazine.
  2. Several ideas evolved from these committee meetings, including write-ups on our Hawaiian "Attendance Competition"; our cooperative Russian River intrepid adventures; a commentary on one or two of our more unique luncheon programs; our foster child's growth; a suggested single-person, "Man-to-boy" junior achievement or business man's day's indoctrination visit; and even your suggested tree or seed exchange program of international goodwill.
  3. As many good thoughts were generated at these committee meetings, I felt it wise to assign the actual article preparation or write-ups to the originators of the several subjects.
  4. Unfortunately, the idea and article developments assigned to the committee members failed to germinate or result in any finished materials for presentation to the Rotarian.
- The well intended plans encountered difficulties, such as "...too much of an administrative load at the office"; "Summer vacation trips," or perhaps "Non-attendance on the occasion"; "...unable to get sufficient information"; "The family was away"; etc., etc. A very commendable and formidable group of difficulties, I agree, but rough on the Committee Chairman.
5. In conclusion: The Committee has developed several good ideas for articles, and even wrote the magazine directly, once, but deeply regrets that no actual articles have yet been contributed.

/s/ Charles R. Long  
Charles R. Long, Chairman  
Magazine Committee (Its Entirety)

CRL:ms

# SEQUOIA UNION HIGH SCHOOL DISTRICT

REX H. TURNER  
DISTRICT SUPERINTENDENT

ALAN M. BOSTWICK  
PRINCIPAL

SEQUOIA ADULT SCHOOL  
Broadway and Brewster Avenue  
REDWOOD CITY, CALIFORNIA  
EMerson 6-5771 7-0404

BOARD OF TRUSTEES  
FERRIS MILES, PRESIDENT  
MRS. RAE CAPLAN, VICE PRESIDENT  
DAVID R. SEARS, M. D., CLERK  
JOHN A. COST  
MRS. HELEN S. KERWIN

August 7, 1962

Mr. Francis W. Pearson, Jr., President  
Rotary Club of Redwood City  
Redwood City, California

Subject: Advance Report of 1962-63 Rotary Information Committee

Dear President Fran:

Your Rotary Information Committee will pay close attention to the pamphlet which is distributed by Rotary International and which gives detailed suggestions for informing both old and new members about the history, object, scope, and activities of Rotary. The committee will endeavor to see that present members know more about Rotary at the end of the year, and that new members receive sufficient information to make them feel at home in the club.

Several of the suggestions from Rotary International regarding new members deserve special comment:

1. The committee will reactivate the plan of holding, "fireside" meetings to inform prospective members of their privileges and responsibilities should they elect to join Rotary.
2. The committee will assume a responsibility for post-induction information and for the assimilation of new members, recognizing that the making of a good Rotarian does not end with his induction into the club. For example, the newcomer will be brought to a board meeting and will be invited by an old member to join him in a visit to a neighboring club.

Rotarily yours,

*Alan*  
Alan Bostwick, Chairman  
Ed Carlisle  
Paul Jones  
George Miners  
L. C. Reese  
Dave Schutz

September 21, 1962

Mr. Francis W. Pearson Jr.  
President, Rotary Club  
621 Middlefield Road  
Redwood City, California


Subject: Special Events Report

Dear Fran:

You have assigned two events for my committee on Special Events. The first was the Barbecue which was held on September 16, at the home of Mr. and Mrs. Paul Jones, Woodside. This was considered a success. The attendance was 53. At this writing the complete financial report is not available for this event, but it looks as though we will just break even.

The other event which you have charged this committee with arranging will be the World Understanding Week in March of next year, to which Rotarians will be invited. Present plans call for staging this event in the evening at the new Redwood City Elks Club, which I understand will accommodate approximately 400 persons. In addition to our wives, we can invite neighboring Rotary clubs and/or other Redwood City service clubs. A "name" speaker will be obtained for this event. Should we decide to invite several International students to this affair we will charge an override to take care of the cost.

Sincerely,

  
James E. Fitzgerald  
Chairman, Special Events  
Committee

JEF/df

COPY

October 1, 1962

Mr. Francis Pearson, President  
Redwood City Rotary Club

REPORT OF THE WELFARE COMMITTEE

The Welfare Committee has an active program which includes visits to those members who become ill. We also have a program of sending birthday cards and wedding anniversary cards to all our members.

This program has contributed much to the fellowship of our group, and we will continue to serve the members during the current Rotary year.

/s/ Max E. Gerfen  
Max E. Gerfen, Chairman  
Welfare Committee

REPORT OF THE SONG LEADER; PLANS FOR 1962-63.

It is the hope, and plan, of the Song Leader of the Rotary Club of Redwood City, that the Redwood City Club will continue to hold its unchallenged leadership in the field of singing at Club Meetings.

The entire tenor of a Club Meeting may well be set with the enthusiasm and Fellowship engendered with the spirited singing of a rousing Rotary song. Therefore, it is the plan of the Song Leader to lead no fewer than two outstanding and fellowship-creating songs at each meeting of the Rotary Club of Redwood City; thereby setting the pace for the whole District.

Respectfully submitted,

Edgar C. Baume  
Song Leader  
Rotary Club of Redwood City



# SEQUOIA UNION HIGH SCHOOL DISTRICT

REX H. TURNER  
DISTRICT SUPERINTENDENT

ALAN M. BOSTWICK  
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August 7, 1962

Mr. Francis W. Pearson, Jr., President  
Rotary Club of Redwood City  
Redwood City, California

Subject: Advance Report of the Historian  
for 1962 - 63.

Dear President Fran:

For a long time, the Historian's office has collected a wide assortment of materials, some of them quite pertinent to the history of the Rotary Club of Redwood City and some of them less pertinent. These materials have been kept in loose fashion.

There appears to be a need for an organized record of the club in permanent form. To this end, the Historian in 1962-63 will seek to do the following:

1. Sort the presently - accumulated materials, retaining only those which help tell the club's history.
2. Develop an organized scrapbook containing the old but useful items mentioned above and such new materials as may be collected this year. Included in the scrapbook will be:
  - a. A complete file of the "Spoke", the club bulletin, which, in itself, tells much of the club's history.
  - b. Programs, mementos, photographs, etc., from special club functions and activities.
  - c. A record of visitors' attendance.
  - d. Newspaper clippings.
  - e. Such other important or interesting material which may not be kept by the secretary.

You have suggested the need for a club history. Therefore, the Historian will start research on such a project with the hope that such a history can be written by the end of the year.

Rotarily yours,  
*Alan*  
Alan Bostwick  
Historian

COPY

9/28/62

Mr. Francis Pearson  
President, R. C. Rotary Club

Dear Fran:

Re: Membership Committee Report

The Committee which you appointed consisting of Mike, Cliff and myself, have functioned as rapidly as possible on the half dozen names given us.

I would (not to argue) suggest that the pink suggestion sheet states in section 5 "How your committee works" - "that he be able to attend weekly meetings regularly". How to obtain this, since you state the Board of Directors requests we do not ask them? We will be glad of your suggestions regarding this phase.

Most cordially and with considered appreciation of what you are doing for our Club.

/s/ Paul Jones, Ch.

P.S. You are really growing in stature as our leader this year.

1403 James Avenue  
Redwood City, California

August 1, 1962

Mr. Francis W. Pearson, Jr., President  
Rotary Club of Redwood City  
681 Middlefield Road  
Redwood City, California

Subject: Vocational Service Aims for 1962-1963.

Dear President Fran:

The Vocational Service Committee of our Rotary Club has held its initial meeting for formulating its aims for the year 1962-1963, and it is our desire to inform you of our decisions and request your guidance and suggestions therein. To a man we are grateful for your confidence in us in appointing us to this facet of our service.

The Committee propose to conduct on-the-job training of high school students in the professional fields which are so in need of new members. Specifically, it has been suggested, with considerable logic, that the field of medicine, and all its facets, including physical therapy, hospitalization, radiology, and the like, are all deeply in need of a well-planned recruitment program. It is the Committee's thought that a first-hand view of a hospital in operation, in the particular fields the high school student may feel some interest as well as the other main facets, would go a long way to helping the student decide either he is suited, or not suited, for the profession which is now in such sad need of recruits. The commencement of the 1962-1963 school year will see our plans take shape, and we have already explored the possibility of using the counselors of the high schools within our district for the initial contact with the students.

The Committee further proposes to use the Program Committee as an avenue of expressing vocational service to the members at the weekly luncheon meetings, and interest itself in any labor relations difficulties in the area which afford some chance of relief through our facilities.

The Committee further stands ready to carry out any suggestions you or the Board of Directors may deem necessary to make in our area of responsibility.

Yours in Rotary,

*Lyle R. Edson*  
Lyle R. Edson,  
Chairman, Vocation Service

COPY

L. C. REESE INSURANCE ASSOCIATES

October 16, 1962

Fran Pearson, President  
Rotary Club of Redwood City  
Redwood City, California

Report of Community Service Committee

**Under Scouts:** As an addition to continuing our Troop Sponsorship, we have instigated a program of bringing newly appointed Eagle Scouts to the luncheon, in order that the Rotarians may meet these youngsters, showing them recognition. We are involved at the present time in building a Ramada for the Boy Scouts at Camp Ed Barrer, near Angels Camp. This is set up as a weekend project, and has received fine club support.

**Under Scholarship:** The Scholarship Committee is functioning as it has in the past, and have everything well in hand. Outstanding students from the Sequoia High School, one at a time, are brought to our luncheon for four consecutive meetings, so that Rotarians may meet them and they, in turn have a chance to see Rotary in action.

**Under Community Safety:** The club, along with other local Service Clubs, are sponsoring a Safety Program, including public notice to drive carefully, and also are participating in auto safety checks.

**Under Youth:** Campership of Y.M.C.A., Girl Scouts, and Boy Scouts are offered. Search continues for a system of helping pre-delinquents in the area. Sponsorship of youth in County Government is being studied by the Youth Committee.

Respectfully submitted,

/s/ L.C. Reese  
L. C. Reese

**THOMAS N. POORE, M. D.**

SURGERY  
2920 BROADWAY  
REDWOOD CITY, CALIFORNIA

EMERSON 8-2959

**August 15, 1962**

The International Committee has met and discussed plans for the coming year.

1. Continued support of Heinrick Winkler, of child in the SOS Children's Village in Vienna is planned. Irv. Lawrence will continue in charge of this project.
2. Doctor Ritter plans on contacting the foreign embassys in the area in regard to foreign Rotarians visiting this area.
3. Doctor Meyer is to contact San Mateo College and Stanford University officials in regard to having foreign students as guests at Club meetings and in our homes.
4. Clyde Crüppen, in charge of Rotary Foundation, is to determine if this area is eligible to sponsor a candidate this year and to arrange, in cooperation with the program committee, for a speaker Rotary Foundation week.
5. The foreign tree seed exchange will be modified because sufficient seeds have been received. The contact with foreign Clubs which have sent seeds will be continued and more seeds will be sent to other Clubs.

COPY

October 2, 1962

Fran Pearson, President  
Redwood City Rotary Club  
Redwood City, California

The Redwood City Rotary Club Scholarship Committee is contemplating following the same procedure for 1962-1963 as for 1961-1962 fiscal year, offering two scholarships of \$500 each to either a young man or young woman, or to both of the same sex, "high school graduates" living in the geographical confines of Redwood City.

The finances for these "scholarship" are to be paid from the Redwood City Rotary Club Trust Fund.

Respectfully submitted,

/s/ William D. Koon  
DR. WILLIAM KOON, Chairman  
Redwood City Rotary Club  
Scholarship Committee